|  |  |  |
| --- | --- | --- |
| **The Landings at Piney Point****Homeowners Association****Property Improvement Request** | HOA Date Received |  |
| HOA Request # |  |
| Name |       | Date | 1/1/2020 |
| Address |       | Lot No. |    |
|  | Slip No. |    |
| Home Phone |       | Cell Phone |       |
| Email address  |       |
| Type of Improvement: | [ ]  Deck [ ]  Fence [ ] Addition [ ] Boat Lift [ ] Landscaping[ ] Color Change [ ] Other |
| Description of Property Improvement: |
|       |
| Attach additional information as needed. All changes requiring any type of construction will be accompanied by the necessary drawings to scale as well as a copy of the plat showing location to scale. Electronic documents are preferred versus scale drawings. |
| Planned Start Date |       | Planned Completion Date: |       |
|  When an improvement is permitted within an easement, it is with the understanding that removal of the property improvement may be required to perform maintenance and that such improvement will not be replaced by the Association, its successors or assigns.I understand that approval, if granted, is only for what has been indicated hereon based on the facts presented. All improvements must commence within six months and be completed within 12 months from approval unless specifically stated. If this cannot be done contact the HOA BOD or Architectural Committee.All approvals are for conformity with existing architectural rules and HOA policies within the community. The HOA or any agent thereof is not responsible in any way for defects in design or work. The applicant has sole responsibility for acquiring local, state and federal licenses and permits as required. Each applicant shall be solely responsible for any damage to personal and community property and personal injury that may result from the approval of this request. |
| Signature |       |
| Acknowledgement: Signatures of adjacent property owners are required. The property owner should attempt to get their neighbors signatures. Without these signatures the Architectural Committee or the BOD will get the signatures. This could seriously delay your approval and project. These signatures indicate awareness by the neighboring property owners only. Any property owner should contact and member of the BOD or the Architectural Committee chair within 5 days if they wish to make comments. |
| Name:       | Address:       | Lot #:    |
| Remarks: |       |
| Name:       | Address:       | Lot #:    |
| Remarks: |       |
| Name:       | Address:       | Lot #:    |
| Remarks: |       |
| Name:       | Address:       | Lot #:    |
| Remarks: |       |
| Architectural Committee Recommendation: Approve [ ]  Disapprove [ ]  Date:       |
| Reasoning: |       |
| Signature: |       |
| Board of Directors Decision: Approve [ ]  Disapprove [ ]  Date:       |
| Reasoning: |       |
| Signature: |       |